

BURIAL DETAILS FORM

CEMETERY		BURIAL DETAILS	
IPSWICH GENERAL CEMETERY	<input type="checkbox"/>	BURIAL DATE:	
WARRILL PARK LAWN CEMETERY	<input type="checkbox"/>	BURIAL TIME:	
TALLEGALLA CEMETERY	<input type="checkbox"/>	SERVICE TYPE:	
HAIGSLEA LAWN CEMETERY	<input type="checkbox"/>	NEW <input type="checkbox"/> RE-OPEN <input type="checkbox"/> USE OF RESERVE <input type="checkbox"/>	
STONE QUARRY CEMETERY	<input type="checkbox"/>	COFFIN DIMENSIONS:	
CHAPEL TIME:		CATERING TIME:	
		CATERING PACKAGE NO:	FOR PEOPLE
DETAILS OF DECEASED			
NAME OF DECEASED:-			
FORMER ADDRESS:-			
AGE:-	Years	SEX:-	Male <input type="checkbox"/> Female <input type="checkbox"/>
OCCUPATION:-			
RELIGION:-			
DATE OF BIRTH:-		DATE OF DEATH:-	
OFFICIATING CLERGYMAN:-			
FUNERAL DIRECTOR:-			
APPLICANT DETAILS			
NAME OF APPLICANT:-		Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	
POSTAL ADDRESS OF APPLICANT:-			
PHONE NUMBER OF APPLICANT:-		RELATIONSHIP TO DECEASED:-	
<p>Where this form relates to the first burial in an unused grave:- I understand that as the applicant I hold the burial rights to this plot and that any future burials, ashes interments or removal of memorial plaques will require my written authority. I have read the attached information sheet and confirm I will abide by the cemetery regulations.</p>			
SIGNATURE OF APPLICANT:-		DATE:- / /	
OFFICE USE ONLY			
BURIAL NO:		PLOT NO:	
GRAVE DEPTH:	1.35m <input type="checkbox"/> 2.2m <input type="checkbox"/> 1.8m (Nursery or IGC only) <input type="checkbox"/>		
GRAVE TYPE:	New <input type="checkbox"/> Re-Open <input type="checkbox"/> Use of Reserve <input type="checkbox"/>		
ADDITIONAL RESERVATION REQUIRED?:	Yes <input type="checkbox"/> No <input type="checkbox"/>	RESERVED PLOT NO:	
CERTIFICATE / ORDER SIGHTED BY:		DATE:	/ /

GENERAL INFORMATION

We, Norwood Park Ltd, trading as Ipswich Cemeteries, would like to extend our sincere condolences to you and your family.

Be assured that it is Ipswich Cemeteries' intention to develop and maintain Warrill Park Lawn Cemetery, Tallegalla Cemetery, Haigslea Lawn Cemetery and Stone Quarry Cemetery to a high standard. Below please find some general information.

VASES

- A maximum of two (2) vases are allowed on each grave or memorial position in a garden. These vases cannot be made of breakable material (such as glass or ceramic). Cast bronze and stainless steel vases may be purchased from Ipswich Cemeteries.
- Complimentary green plastic vases are provided and are stored in open wire baskets. Using the sand supplied will ensure that your flowers remain in the vase. Ipswich Cemeteries will take all due care, but no responsibility for personal vases left at the cemetery

PLACEMENT OF FLOWERS

- Fresh flowers are permitted to be placed at both gravesites and memorial positions in our gardens.
- The placement of artificial flowers is permitted provided that they are placed in an approved vase and are effectively secured to such vase in a manner approved by the Chief Operating Officer - Ipswich Cemeteries.
- Artificial flowers will be removed once they, in the opinion of cemetery staff, show signs of fading, deterioration or damage.
- Non-breakable, weather resistant receptacles or vases containing artificial flowers may only be placed on headstones provided that the location of any receptacle does not interfere with cemetery maintenance.
- Artificial flowers or any other material or items that have been placed contrary to the above will be removed by cemetery staff.

ORNAMENTS

- No ornaments, garden edging or other materials are permitted to be placed on graves or within memorial gardens. If placed, these objects will be removed by cemetery staff and retained for two (2) months before disposal action is taken. Any alcohol, left at graves or within memorial gardens will be removed and disposed of immediately.

NURSERY

- In the Nursery sections of Warrill Park Lawn Cemetery, any item/s other than two (2) vases should only be placed in the approved Nursery Baskets. These are available to purchase at the Cemetery Office and are approved for use in the nursery section by Friends of the Cemeteries.

PLAQUES

- Ipswich Cemeteries offers a range of cast bronze plaques and granite headstones. Please contact Ipswich Cemeteries on 07 5464 3145 for an appointment when you are ready to arrange a memorial plaque. Our staff can assist with wording and layout. Plaques take approximately 6-10 weeks for completion and placement. A confirmation letter will be sent to the applicant upon completion.
- Please note that all cemeteries are public spaces. Ipswich Cemeteries accepts no responsibility for plaques placed at the cemeteries.

RESERVATION OF PLOTS

- Burial plots and memorial positions in the gardens are available to be reserved for an initial fee. The plot/position will then be reserved for the nominated person for an unlimited time.

LEVELLING AND TURFING OF GRAVES

- Our Grounds Staff will top dress and level off the graves as the ground settles. Unfortunately due to Fire Ant restrictions families are no longer permitted to bring any soil into the cemetery or place turf on the graves.

